[Date]

Dear [Prospective sponsor’s name],

**Re: School Sport Victoria Team Vic team selection**

I am pleased to inform you that I have been selected in the School Sport Victoria (SSV) Team Vic [Age] Years & Under [Sport] Victorian representative team.

I will be competing at the School Sport Australia (SSA) [Age] Years and under [Sport] Championship which are being held in [City, State] from [travel dates].

The cost to participate is approximately $2000 which includes uniform, host state and administration levy, travel, accommodation and meals.

SSV has partnered with the Australian Sports Foundation to provide team members with a tax-deductible fundraising platform. I would be most appreciative if you would consider supporting me by making a donation via my fundraising page <insert the url link for your fundraising profile>.

The SSA Championship’s is more than a sporting competition, with educational, social and cultural experiences embedded throughout the event.

I look forward to sharing with you my experience at the Championship’s post the event.

Please contact the SSV National Programs team if you require further information by phone on (03) 9084 9001 and select option 2, or by email [ssv.teamvic@education.vic.gov.au](mailto:ssv.teamvic@education.vic.gov.au).

Thank you for your generosity and supporting my involvement in this incredibly exciting event!

Yours sincerely,

**Student Name**